

Dear Parents,

We are very pleased to be able to outline to you our plan for a full reopening of our school on Thursday 27<sup>th</sup> of August. This plan was devised through consultation with the Board of Management, the H.S.E, The Department of Education and Skills, all the staff members and the Parents Association. Please bear the following in mind:

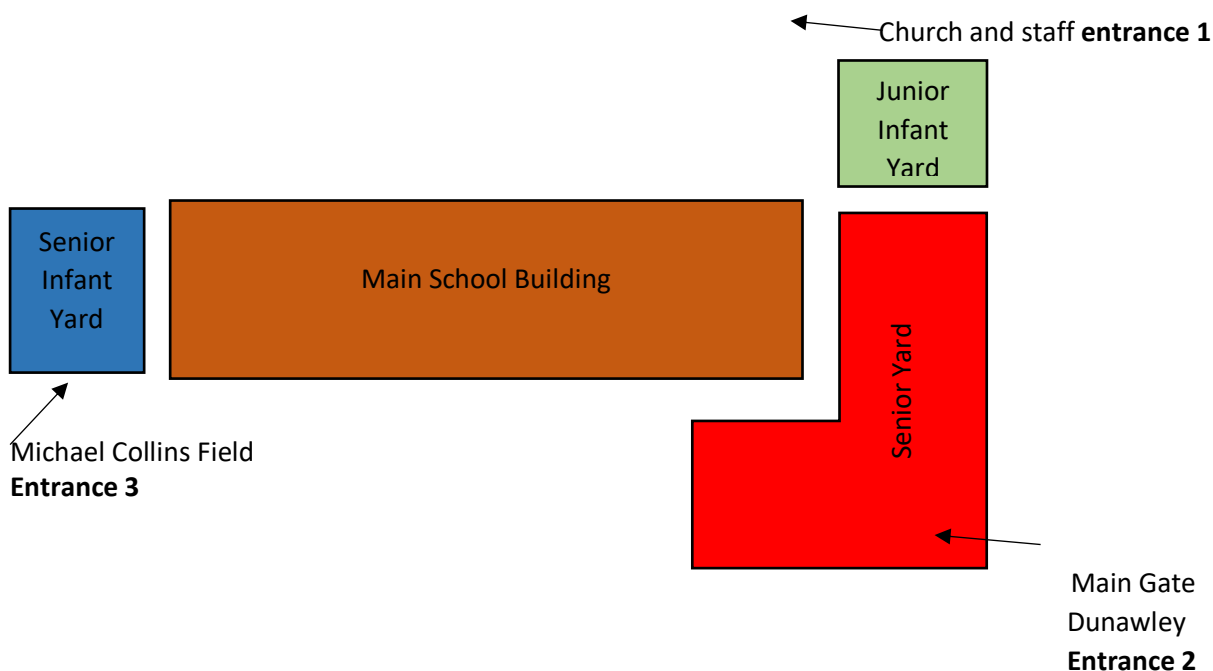
Your full co-operation with the plan is requested to ensure.....

- ❖ The health and safety of all children, parents, guardians, staff members and visitors to our school.
- ❖ That our school reopens safely and remains open for the school year.
- ❖ The needs of the children are met as best as possible.

In line with the Department and HSE guidelines the following procedures will be in place for a staggered Entrance and Exit to school and also staggered lunchtimes and breaks to ensure that classes remain in their bubbles/pods as much as possible.

**Staggered Start:**

To prevent the children from all entering the school at the same time we will have staggered starts and entrances and children will no longer be allowed to walk to their classroom as they enter, they will be collected from the yard by their teacher and SNAs. Due to Covid guidelines we will be unable to supervise children in the hall from 08:30-08:45. **We ask that no child be dropped off or left at the school gates until their designated time at their designated entrance.**



**Group 1 – Infants 08:45 – Junior Infants** – Entrance 1 – Line up in the Junior Infant Yard on A ,B ,C (A=Ms. Carolan/B=Ms. Cleary, C = Ms Creed)

**08:55 – Senior Infants** – Entrance 1 – Line up in the Junior Infant yard on A,B,C (A=Ms Maher/B= Ms Dempsey, C=Ms. Kinlough)

## **Group 2 – 1st/2nd/3rd Class**

**08:45 – 1st Class** – Entrance 2 – Line up in the senior yard on A ,B ,C (A=Ms. Cogan/B=Ms. Walsh, C = Mr Ryan)

**08:45 2nd Class** – Entrance 2 – Line up in the senior yard on D, E, F (D=Ms O’Brien/E=Mr Kelliher/F=Ms. Noonan)

**08:45 – 3rd Class** – Entrance 2 –Line up in the senior yard on G, H, I (G= Mr Mc Govern, H=Ms. Ruddy/I=Ms O’Halloran)

## **Group 3 – 4th/5th/6th Class**

**08:55 – 4th Class** – Entrance 2 – Line up on A, B, (A=Mrs Galvin, B=Ms. Ryan)

**08:55 – 5th Class** – Entrance 2 – Line up on C, D (C=Ms Goodwin, D=Ms. Quinn)

**08:55 – 6th Class** – Entrance 2 – Line up on E, F (E=Ms Tormey, F=Mr Garvey)

**Mr Murphy, Ms Morley and Ms Lanigan be standing at the gate and will direct children to their lines and help any late comers or pupils who miss their line. Gates will not open until 08:45.**

## **Staggered EXITS –**

**1:30 - Junior Infants** will exit via the Senior Yard (Exit 2) and there will be a designated collection point for parents marked out at the bottom of the senior yard at the gates.

**1:40 - Senior infants** will exit via the senior yard (Exit 2) and there will be a designated collection point for parents marked out at the bottom of the senior yard at the gates.

**Parents are reminded to practise social distancing and wear face coverings at the school gates.**

**2:30 - 1st and 2nd class** will exit via the senior yard (Exit 2) at 2:30. There will be a designated collection point for parents marked out at the bottom of the senior yard at the gates.

**2:35 - 3rd and 5th class** will exit via the senior yard (Exit 2)

**2:40 - 4th and 6th class** will exit at senior infant yard (Exit 3)

**All senior pupils are asked to walk or cycle to school independently where possible and we ask that parents who are collecting their children arrange a pick up point/remain in their car near the school to avoid congestion and contamination at the school gates.**

We ask all parents to wear face coverings and to ensure social distancing up to 2m at the school gates as we feel the greatest risk of transmission is between adults in the environs of the school.

### **Staggered Breaks:**

**Little Break 1 – 10:15 – 10:30 (J.I/S.I/3<sup>RD</sup>/5<sup>TH</sup>)**

**Little Break 2 – 10:35 – 10:50 (1<sup>ST</sup>/2<sup>ND</sup>/4<sup>TH</sup>/6<sup>TH</sup>)**

**Lunch 1 – 11:45 – 12:15 (J.I/S.I/3<sup>RD</sup>/5<sup>TH</sup>)**

**Lunch 2 – 12:20 – 12:50 (1<sup>ST</sup>/2<sup>ND</sup>/4<sup>TH</sup>/6<sup>TH</sup>)**

**Junior Infant yard – 10:15 – 10:30 / 11:45-12:15 – Junior Infants**

10:35 – 10:50 /12:20 – 12:50 - 1<sup>st</sup> Class (walk through the hall)

**Senior Infant Yard – 10:15 – 10:30 /11:45 – 12:15– Senior Infants**

10:35 – 10:50 /12:20 – 12:50 2<sup>nd</sup> Class (Walk through the hall)

**Senior Yard - 10:15 – 10:30 / 11:45 – 12:15 – 3<sup>RD</sup> CLASSES (SIDE A) 5<sup>TH</sup> CLASSES (SIDE B)**

10:35 – 10:50 – 12:20 – 12:50 - 4<sup>th</sup> CLASSES (SIDE A) 6<sup>TH</sup> CLASSES (SIDE B)

We will utilise all three yards at each lunch break and the Senior Yard will be divided down the middle into two sides. Teachers will supervise only in the bubble that they are working with. Classes will enter and exit the yard separately to keep the classes within their own bubbles.

### **Inside the classroom:**

As per the HSE and Department of Education and Skills guidelines the children will be in Class bubbles. Within the class bubble the children will be divided into pods (groups) of up to six children with a 1 metre physical distance between pods. These pods will socially distance as much as possible within the class bubble. In the outdoors, the class bubble can mingle together. Social distancing is not a prerequisite or public health requirement for the younger children (J.I – 2<sup>nd</sup> Class) but where possible the same strategy will apply.

### **Contacting your child's teacher**

Access to the school will be for essential visits only. You must make an appointment with Patricia the school secretary if you wish to speak with Mr Murphy or a member of staff. The emails that teachers were using during remote learning are listed on our school website. This is the best way to contact your child's teacher. The school journal can be used for daily communication or contact for teachers and parents.

### **Collecting your child early/arriving late**

Late arrival – If it is after 09:00am and there is nobody in the yard you may walk your child to the door and they will enter the school via Mr Murphy's office. Parents must not enter the school building.

Early collection – If you are collecting your child early please ring ahead to the school secretary where possible. Come to the main entrance at Mr Murphy's office, speak to Patricia through the intercom and she will arrange for your child to be collected. Parents will not be permitted beyond this point. The same process will be followed for dropping off any forgotten items.

## **SET**

Special Education teaching will continue to offer a wide range of supports to all pupils, but we will aim to have staff with the same class bubbles to the greatest extent possible.

## **Lunches**

Glanmore will provide school lunches for all pupils (except the incoming Junior Infants) from August 27<sup>th</sup>. The children will receive last years lunch and will be given new menus in due course. If your child is bringing in their own lunch please be aware that some pupils have severe **nut, kiwi and egg allergies** and any items containing these should not be in any lunch.

## **Book orders**

Books will be available to order from the school as normal from Monday 31<sup>st</sup> August until Tuesday 8<sup>th</sup> September. You must put the total order and money in a sealed envelope and give it to your child to give to their teacher. If you are paying with book club money please send in a note in the same way instructing of the amount you would like to take out of the book club. The book club will continue to run in the same manner as it always has.

In September we will be revising and going over the previous year's curriculum and books so if your children have any rental books or books belonging to the school can you please sanitise them and return them to their class teacher.

## **Uniforms**

Uniforms can be purchased in the school hall on **Tuesday 25<sup>th</sup> and Wednesday 26<sup>th</sup> of August from 10am until 12pm**. We ask that only one adult per family attends and that you wear a face mask and practise social distancing at all times. Only bring the child if absolutely necessary. There will be no trying on of uniforms but if you are picking up different uniform sizes, please wear gloves. You can enter via **entrance 1** at the church side and exit this way also. Thank you to the Parents Association volunteering their time to help out.

The children can alternate between their uniform and tracksuit for cleaning purposes if needed.

## **One-way system:**

The school will operate a one-way system whereby you walk on the left.

## **Hand washing Education**

We ask that you all take the time before our return to school that you educate your children on good hand hygiene, the use of paper towels and bins and coughing and sneezing etiquette. Each of our classrooms have a wet area where we will be providing liquid soap, hand sanitizer, paper towels and pedal bins. If you feel it is appropriate for your child to bring their own hand sanitizer, please do so.

Children under 13 are not required to wear face coverings.

We have also had a cleaning company in this week, doing a deep clean of the school and helping us to prepare for the children's return. In accordance with Covid 19 regulations, the cleaners will be performing extra cleaning duties daily.

For your child's safety and the safety of others we ask that you label their personal items (e.g coat, jumper, lunch boxes, drinks bottle etc) and that children refrain from sharing stationary items with other children.

**After school clubs/sports**

There will be no after school clubs or sports until we get further direction from the Department of Education and Skills.

**Website**

[www.clonburrissns.ie](http://www.clonburrissns.ie) Please keep a regular check on our website for further details and information.

The success of this plan depends on parents co-operating thoroughly with each of the different aspects. We will address all unforeseen issues as they arise within the Covid Health and Safety protocols. We are really looking forward to welcoming all of the children back to school in the safest way possible.

Yours Sincerely

John Murphy